



CODE OF CONDUCT + ATTENDANCE POLICY

Welcome to the cast! We have 55 students and six hours per week to rehearse before putting on a play for the town of Wilton. To make the most of our rehearsal time, all actors must follow these rules of conduct:

BEHAVIOR: Cast members are expected to follow instruction and to be respectful of each other and all persons involved with WCT, including professionals, volunteers and interns. Failure to do so will be a violation of the Discipline Policy.

Cast members are not allowed to engage in any inappropriate behavior including, but not limited to, disruptive behavior, use of foul language, verbal or physical abuse, verbal or physical fighting, and possession or use of any illegal or dangerous items or substances.

The following are not allowed during rehearsals or shows: eating or drinking in auditorium (including gum), the use of cell phones, I-pods or other electronic devices, wearing hats, abuse of school property, using the snack machines in the cafeteria, going outside (without staff supervision), leaving the premises, or being in any other part of Middlebrook apart from the auditorium, lobby, music room, and restrooms in lobby area. Electronic devices may be collected at the beginning of rehearsal to reduce disruption. Please bring homework or a book in case there is time professionals are working with other actors.

Cast members must come to rehearsal with script and pencil. If you forget your script, you will be asked to call home to have a parent deliver it. If you lose your script, there will be a replacement charge. You must memorize your lines within the appropriate amount of time as set by the Director. Failure to learn your lines could result in the reassignment of your role.

ARRIVAL/DEPARTURE: We care about all our actors' safety! Actors are not to arrive at rehearsal before 4:25pm because Middlebrook does not allow children to be there unsupervised and WCT personnel do not typically arrive before 4:25. If you arrive early, please wait with your child in your car until staff arrives. Please have your child enter under the awning, not through backstage. Rehearsals will begin promptly at 4:30, please do not be late, since it can delay the entire cast. Producers take attendance, and call parents if a child is not at rehearsal. Pick-up is at 6:30pm. Please be prompt in order to be respectful to parent volunteers and their children, who stay until the last child is picked up. Text producers if something comes up and you will be late.

ABSENCES: We expect WCT to be each actor's priority for the approximately ten weeks of rehearsals. Attending all Dress Week rehearsals (the week before the first performance) and all performances is mandatory. Routine medical and dental appointments, vacations, sports or other activities are typically not acceptable excuses for tardiness, absence or leaving rehearsal early. If for some reason, you will not be able to attend a rehearsal, will be late, or any other complication arises, you must notify the producers ahead of time. This is important because if an actor is not there, it can affect the entire rehearsal plan. With notice, our professionals may be able to make adjustments. We will not be upset if you let us know well in advance - the more time, the better. However, if absences become a pattern, the producers will determine whether the Discipline Policy must be invoked.

STUDENT SIGNATURE: _____ DATE: _____

PARENT SIGNATURE: _____ DATE: _____

PRODUCERS MUST HAVE SIGNED FORM IN ORDER FOR CHILD TO AUDITION